

POSITION AVAILABLE

LEARNING SUPPORT COORDINATOR

FIXED-TERM PART-TIME

We are privileged to learn, work, and live on the traditional territory of the SC'IA'NEW Nation.

Pearson College UWC stands as a beacon of hope and education, founded in 1974 with a vision to make education a force that unites people, nations, and cultures for peace and a sustainable future. Our mission is deeply rooted in this vision, striving to empower students from diverse backgrounds to actively engage in creating a better world.

At Pearson, we are more than just an educational institution; we are a vibrant community of passionate individuals committed to fostering global understanding and positive change. As one of 18 United World Colleges around the world, our students undergo a rigorous selection process in their home countries. They are chosen not only for their academic potential but also for their demonstrated dedication to making a meaningful impact on the world.

Moreover, the majority of our students receive substantial financial aid, ensuring that opportunities for transformative education are accessible to all.

Pearson College UWC is recruiting for a Learning Support Coordinator to cover a 15-month parental leave

Reporting to: Deputy Head of College - Academics

Position Summary:

The Learning Support Coordinator collaborates with faculty, educational leadership, and students to strengthen inclusive teaching and learning across the College, with a strong emphasis on UWC values. Rooted in the IB framework, the role focuses on identifying and addressing diverse learning needs, designing and implementing individualized support programs, and ensuring alignment between student learning goals and classroom instruction. The Coordinator provides targeted academic interventions, develops strategies for differentiated instruction, and supports faculty through training and coaching to foster equitable and challenging learning experiences for all students. By combining expertise in learning support with a commitment to holistic education, this position plays a vital role in empowering students to thrive academically and personally within a United World College environment.

Primary Duties and Responsibilities:

- Collaborate with educational leadership and faculty to identify learning needs and skill development priorities, guided by the IB (International Baccalaureate ATL (Approaches to Learning) framework and UWC values.
- Develop and implement support systems for students performing significantly above or below grade-level expectations, including for students with ILPs (Individualised Learning Plans).
- Oversee the implementation of ILPs, facilitate differentiated instruction tailored to individual learning profiles and goals, and support faculty in adapting instruction to meet diverse student needs.
- Monitor student progress to identify those at risk of underachievement, maintain accurate records of interventions and outcomes, and administer, score, and report on learning support screening assessments.
- Coordinate the student advisory program, support orientations and tone-setting efforts.
- Lead after-class and/or evening study sessions and co-curricular programs that foster academic growth and challenge.
- Lead the integration of wellness and learning strategies in collaboration with the Education and Wellness Teams, design and deliver targeted lessons and provide training for advisors, house parents, and faculty in this area.
- Liaise with external specialists and agencies, coordinate community partnerships (e.g., Island Sexual Health, CMHA, Restorative Justice Victoria), and administer and analyze the Student Campus Climate Survey to inform strategic improvements.
- Manage learning support resources, including procurement, storage, and inventory.
- Perform other duties as assigned to support the overall operations of the College.

Skills and Experience

- A university degree with an emphasis on student development, special education, or completion of a teacher preparation program; advanced degree preferred.
- Minimum of three years of experience in learning support, student support services, or educational leadership, ideally in an international or boarding school setting.
- Demonstrated success in designing and implementing Learning Support programs, ILPs, and faculty training initiatives.
- Familiarity with the IB framework, particularly ATL skills, and alignment with UWC values of diversity, inclusion, and holistic education.
- Strong project coordination, facilitation, and communication skills, with proven ability to collaborate across departments and with external partners.
- Competence in data analysis, record-keeping, and applying findings to improve learning support programs.

- Ability to lead professional development for faculty and staff on inclusive practices and differentiated instruction.
- Flexible, resilient, and student-centered, with a commitment to fostering equity, compassion, and academic growth.

Compensation & Organization

This is a fixed-term, part-time position (20 hours per week) for 15 months, running from 14 August 2026 to 9 November 2027, based at Pearson College UWC in Metchosin, approximately 40 minutes from downtown Victoria, BC. Compensation ranges from \$36.00 to \$42.00 per hour, plus a comprehensive benefits package that includes vacation pay with additional paid time off during Christmas, extended health & dental coverage, and on-site meal program. Applications will be accepted until the position is filled and are reviewed daily. Only candidates selected for an interview will be contacted. Candidates must be eligible to work in Canada at the time of applying and pass a criminal record check. Résumés and a cover letter can be emailed to careers@pearsoncollege.ca.

As an inherent part of our United World College values, Pearson College UWC is actively committed to Anti-Racism, Diversity, Equity, and Inclusion in our living, learning and work environments. In pursuit of our values, we seek individuals who will work respectfully and constructively with differences and across levels of privilege and power.

We encourage applications from individuals belonging to minority and/or marginalized groups, including but not limited to Indigenous peoples, LGBTQ+ individuals, women, and those with diverse backgrounds or experiences. Your unique perspective is valued and contributes to fostering an inclusive and equitable workplace.